

## RIVERBEND SECURITY AND SAFETY RULES FOR CODE ENFORCEMENT OFFICERS (CEOs)

CEOs shall be telephoned by the Gate Staff in the event that unauthorized visitors are observed to be at the Riverbend common areas, e.g., pavilion, beach, lakes, nature walk, and river swimming hole. Before going to the common area, the CEO shall pick up the CEO Logbook from the Gate Staff. The Gate Staff will consult with the Security Committee as to further action in each incident.

CEOs are NOT gun toting security guards. Their task is only to (1) observe the situation, (2) record information, (3) converse with individuals, and (4) report their findings to the Gate Staff.

FIRST, the CEO shall look at all vehicles, parked in the specific common area, to determine if any have either a visitor pass (issued by either the Gate Staff or an owner) or an owner sticker (issued by the Gate Staff) displayed in their windshield. Valid visitor passes have the Riverbend logo and an expiration date.

SECOND, if there are one or more vehicles without the owner sticker or visitor pass, the CEO shall photograph each such vehicle's license plate and the vehicle itself. Next, the CEO shall use the CEO Logbook to record the date and location and the vehicle's license plate number, make, type, and color.

THIRD, the CEO shall engage in conversation with individuals in the common area in order to identify the driver of each photographed and recorded vehicle. The CEO shall explain to such person(s) that anyone who is neither an owner nor an owner's guest, and is using Riverbend's recreational amenities, is considered trespassing within Riverbend. The CEO shall explain that access to Riverbend is simply a matter of "if you don't pay, then you don't play." The CEOs shall hand to each such driver a "**Trespass Notice**" (see below) and record the date and time in the CEO Logbook that they gave them the Notice. Then the CEO can exercise his/her best judgement as to whether or not to ask the driver and his/her party to leave Riverbend. If it seems that they were not aware of Riverbend's no trespassing rule, the CEO may allow them to stay for the day. However, the CEO shall inform the individual that Riverbend authorities will go the Rutherford County Magistrate to seek charges against them, if they are caught trespassing again in Riverbend.

FOURTH, the CEO shall promptly go the Gate Staff, report the recorded information and the outcome of the CEO's visit to the common area, and return the CEO Logbook to the Gate Staff.

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### **RIVERBEND TRESPASS NOTICE** (the notice the CEO gives to the trespasser)

This is your first Riverbend trespass warning. If you are caught trespassing again in Riverbend, we will seek penalties against you in the Rutherford County Magistrates Court.

### **INFORMATION REGARDING MAGISTRATES COURT** (for Riverbend owners and Gate Staff)

The Rutherford County Magistrates Court, 229 N. Main Street, Rutherfordton, NC 28131 (828-287-5146) will decide if the person we charge is guilty or not. The Magistrate will impose a penalty on those who are either found guilty or plead guilty to offences. After hearing all evidence, the Magistrate decides if there is enough evidence to put the accused on trial. If there is not enough evidence, the Magistrate dismisses the case. If there is enough evidence, the Magistrate charges the accused. If the accused pleads not guilty, s/he is committed for trial in the District Court or Supreme Court. Lt Chad Nazelrod, Rutherford County Sheriff's Office has advised us that the information the CEO records in the Logbook (above) is sufficient for conviction.